

Scott Park Surgery

Application for online access to my medical record

Surname		First Name(s)	
Address			
Date of Birth		Telephone	
Mobile Tele		Consent to be contacted by text message for care promotion services and appointment reminder text service etc? Yes / No	
Email			

I wish to have access to the following online services (please tick all that apply):

1. Booking appointments	<input type="checkbox"/>
2. Requesting repeat prescriptions	<input type="checkbox"/>
3. Accessing detailed coded medical record	<input type="checkbox"/>
4. Accessing FULL coded medical record	<input type="checkbox"/>

Please tick the following statements to indicate that you have read, understood and agreed with each statement

1. I have read and understood the information leaflets provided by the practice	<input type="checkbox"/>
2. I will be responsible for the security of the information that I see or download	<input type="checkbox"/>
3. If I choose to share my information with anyone else, this is at my own risk	<input type="checkbox"/>
4. I will contact the practice as soon as possible if I suspect that my account has been accessed by someone without my agreement or that I may come under pressure to give access to someone else unwillingly	<input type="checkbox"/>
5. If I see information in my record that is not about me or is inaccurate, I will contact the practice as soon as possible	<input type="checkbox"/>
6. YES – I am happy to provide my email address to Scott Park Surgery and its Patient Reference Group for the purpose of receiving information, newsletters health promotion invites and patient surveys etc. Note: You can opt-out anytime	<input type="checkbox"/>

Signature	Date
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Please submit this completed application form along with photo identification (i.e. photo driving licence or passport) to reception. A copy of the ID may be taken but NOT scanned into clinical record.

Please collect your login details in person allowing 7 days to process.

To be completed by Reception Staff

Copy of photo identification taken: ☐ Passport ☐ Photo Driving Licence ☐ Other

Contact Details Updated on Computer & PPG Mailing list: Telephone + Mobile ☐ Email Address ☐ PPG List ☐

Register Patient for Patient Access on SystmOne + Instructions & Login details printed ☐

Level of record access enabled:

No Care Record Access ☐ Core Summary Care Record ☐ Detailed Coded Record ☐

Partial Clinical Record ☐ Full Clinical Record ☐

Staff Name & Signature: Date.....

To be completed by Patient

Signature of Patient Date of login details collected:

To be completed by Reception Staff Application form filed ☐